



UPPER COLORADO RIVER COMMISSION

50 S. 600 E. Ste #100 • Salt Lake City, UT 84102 • 801-531-1150 • www.ucrccommission.com

August 21st, 2026

Re: Response to Questions submitted on 2026-01-UBCCP-UCRC RFP

To Whom it May Concern,

Questions regarding the subject Request for Proposals have been submitted to the UCRC. Please find the questions and corresponding responses outlined below.

Question 1: The RFP requests proposed hourly rates but Exhibit A also includes estimated hours in the sample cost table. Please clarify whether Offerors are required to provide estimated hours as part of the Cost Proposal. If so, should hours be estimated by individual staff member, by labor category, or at the total project level, and should those estimates represent the full five-year contract period or be provided on an annual basis?

Response 1: Please provide proposed hourly rates and any other known costs. You do not have to provide estimated hours.

Question 2: We are reviewing the RFP and would like to ensure we can provide thoughtful and complete questions regarding the scope and proposal requirements. Would the Agency consider extending the deadline for submitting questions by a few business days?

Response 2: We will allow for an additional week to submit questions.

Question 3: To what extent should Offerors assume that the Provisional Accounting MOU and current accounting methods will form the basis of UBCCP implementation, versus the need to develop new verification or accounting methodologies? Does UCRC anticipate that the contractor will develop new accounting and tracking models, or primarily apply and maintain existing tools and methodologies currently used by the Upper Division States and UCRC?

Response 3: The work and methods used in the Provisional Accounting MOU will be heavily relied on for implementation of the UBCCP. However, there will be additional projects with their own water accounting, priority distribution, and distribution tools that may need to have additional methodologies developed and vetted. Existing tools will be used, however, there may be the need to develop additional or refine the current tools.

Question 4: Can UCRC provide anticipated expectations regarding in-person meetings, annual workshops, state coordination meetings, or field verification visits?

Response 4: On a yearly basis contractor can anticipate the following coordination meetings amongst the states:

- One kick off meeting

- At least two project selection meetings (one amongst the UDS and one in coordination with Reclamation).
- A midyear accounting meeting
- An end of water year accounting meeting
- Final accounting report review meeting

Additional meetings may be held and will likely be necessary. The level of field verifications are unknown at this time due to an unknown number of projects anticipated.

Question 5: Will UCRC's contractor be conflicted out of working directly for individual states on this effort?

Response 5: To avoid conflicts of interest, a UCRC consultant may not participate in the accounting or verification review of work that the consultant submitted to the UCRC through the work they have performed in a state program.

Sincerely,

A handwritten signature in cursive script, appearing to read "Rachel Musil".

Rachel Musil, PE
Deputy Director/Chief Engineer
Upper Colorado River Commission